

**Oxford Memorial Library
Board of Trustees Meeting
January 13, 2022**

Attending: Matt Voce, Christine Gregoire, Jodi Carey, Julia Bogardus, Caitlin Golden, Jeff Emerson, Bill Brower, Nancy Wilcox

The meeting was called to order at 7:03 pm by Matt Voce.

Jeff moves to accept the December minutes, Christine seconds. Motion carried.

Treasurer's Report

The cash balances for December were \$382,931.08. The General Savings account (line #2) increased by approximately \$141,000 as we received the tax levy funds from the school. The Capital Reserves (line #5) increased by approximately \$15,000 which was the transfer of the excess funds left from the '20-'21 budget. Receipts for expenses for December were \$170,999. During December we received \$156,139 from the school for this year's tax money, received \$10,000 from an anonymous donor, \$1,111 for state aid, and received \$2,790 from NYSEG for the reimbursement of charging station expenses. Total expenses for December were \$15,518, which is higher than usual because it was a 3 payday month. The check register was \$12,245.45. Budget wise, there is 62% of the '21-'22 Budget remaining compared to a projected 58% so we are in good shape almost half way through the fiscal year. We are still slightly ahead of budget at 52% remaining.

Julia motions to accept the December Treasurer's Reports, Jeff seconds. Motion passes.

Old Business

Nancy Morey is continuing to work on grants for the solar project. She has done a great job and the Board appreciates her hard work.

Energy audit update: Jeff explained that the culprit for our high cost of energy is the Air Conditioners. We should start looking into and planning to replace our Air Conditioning system in the future.

New Business

Matt and Nancy have spoken with April Ray about becoming our Treasurer. She is interested in the position.

Bill makes a motion to appoint April Ray as the Treasurer of the Oxford Memorial Library. Caitlin seconds. Motion passes.

Gail will work with April on the transition to ensure things go smoothly. We appreciate Gail's assistance in finding a replacement and helping with the transition.

Julia made a motion to eliminate the late fines on books, starting on March 1st. Caitlin seconded the motion. Motion passes.

There will still be a lost book charge if a book is never returned.

Committee Reports:

Nominating Committee:

Policy and Personnel:

Public Relations:

Building and Maintenance:

Chris Page is shoveling snow for us again this year and so far it's going well.

Budget:

Matt will start working on the budget and will present information at the February meeting.

Long Range Plan

We will need to update the Long Range Plan

TBCBRC:

Director's Report

Brianna is trained and on her regular schedule. So far things are going well.

Jess has the Book Club going. On February 3rd, there will be the annual bird feeder craft. On February 5, there will be a Valentine's Barn Quilt craft. On February 20, there is the monthly Family Game Night.

Nancy brought up that many libraries have eliminated late book fines. The Board has asked Nancy to look into other libraries policies and next month we will decide how we would like to proceed. We decided that we'd like to eliminate our late book fines and a motion was made.

Fire alarm system - we are still waiting for the system to be updated.

Trustee Comments

Bill motions to adjourn, Caitlin seconds. Meeting adjourned at 7:40 pm.
Next meeting: Thursday, February 10th @ 7:00 pm