

**Oxford Memorial Library
Board of Trustees Meeting
June 9, 2022**

Attending: Matt Voce, Julia Bogardus, Jodi Carey, Jeff Emerson, Caitlin Golden, Bill Brower, Christine Gregoire, Nancy Wilcox, April Ray

The meeting was called to order at 7:00 pm by Matt Voce.

Jeff moves to accept the amended May minutes, Julia seconds. Motion carried.

Treasurer's Report

The cash balances for May were \$332,465.94. Receipts for expenses for May were \$180. Total expenses for May were \$9,488. The May Check Detail report (formerly called a Check Register) shows total disbursements of \$9,573.70. We are ahead of budget at 15% while we are projected to be at 8%.

Christine motions to accept the May Treasurer's Reports, Jeff seconds. Motion passes.

Old Business

A slate of officers was presented at the May meeting.

Matt Voce - President

Julia Bogardus - Vice-President

Bill Brower- Financial Secretary

Jodi Carey - Secretary

Jeff made a motion to accept the ballot as presented, Caitlin seconds. Motion passes.

Matt has found another repair company to update our fire alarm system so he is now figuring out whether we should go with them or another company.

NYSEG concern update: we are waiting for a NYSEG representative to contact Matt to read the meter together and measure what the flow in and out are. We are currently using 5x the amount of energy that a typical household is.

New Business

Committee Reports:

Nominating Committee:

Policy and Personnel:

Public Relations:

Building and Maintenance:

Tim Ross will powerwash and paint the building as needed. Materials are \$500 and labor is \$2,000 so he is on budget.

Bill motions to accept Tim's proposal for maintenance, Christine seconds. Motion passes.

Chuck Kelly of Kelly Paving gave a quote to seal and restripe the parking lot - \$1,622.80. Jeff moves to accept the quote, Julia seconds. Motion passes.

A concern was brought up about one of the concrete steps on the other side of the sidewalk in front of the library. The board will look into finding someone who can look at the step and give us an idea of what we need to do to fix or repair the step.

Budget:

Long Range Plan

We will need to update the Long Range Plan

TBCBRC

Trish Kane is hosting the second Covered Bridge Summit on June 10-12, 2022. Trish will have a student intern again this summer, he started in May.

Director's Report

Circulation for May was 2,467. The Summer Reading theme is Oceans of Possibilities. Jess is busy preparing for the program.

Jess has also talked with Becky Rosas, the Middle School Librarian, about students coming over during the school day during studyhalls. This used to happen approximately 10-15 years ago.

The library is hosting a Game Night once a month.

The Kindergarten did their annual tour of the library today,

The new clerk Susan seems to be working out well.

Brian Lee (4CLS) is planning to come to the library on Tuesday, July 12 to do a staff training on the \$CLS Research Center. It can be accessed from home as well.

Trustee Comments

Christine asked if homeschooled families are often using the library. Nancy said that we don't seem to have many that are using the library or isn't aware of the families.

Bill motions to adjourn, Christine seconds. Meeting adjourned at 7:40 pm.

Next meeting: Thursday, September 8th @ 7:00 pm.