

**Oxford Memorial Library  
Board of Trustees Meeting  
September 8, 2022**

Attending: Matt Voce, Christine Gregoire, Jodi Carey, Julia Bogardus, Caitlin Golden, April Ray, Nancy Wilcox

The meeting was called to order at 7:02 pm by Matt Voce.

Christine moves to accept the June minutes, Caitlin seconds. Motion carried.

Treasurer's Report

The cash balances for July were \$304,950.24 and August was \$291,785.44. Receipts for expenses for July were \$512 and August was \$2,604. Total expenses for July were \$18,177. Expenses for August were \$15,769. The budget is now remaining 79%, we are slightly below the estimated monthly budget which should be 83%. The check register for August was \$15,769.03.

Julia motions to accept the July and August Treasurer's Reports, Caitlin seconds. Motion passes.

Old Business

The parking lot paving/stripping was taken care of this summer.

Nancy reported that we've been having some camera issues. They are a few years old at this point.

Follow up to our NYSEG Electricity issue: Matt met with 2 workers from NYSEG who assured him that our meter is reading fine. We have not received any bills in a few months at this point.

New Business

Julia Bogardus motioned to appoint Susan Pixley to a permanent position as a Clerk. Caitlin seconds, motion passes.

April requested that we reimburse her \$500 for the filing of the 990 form that was filed electronically. Christine motioned that we pay April \$500, Caitlin seconded. Motion passed.

Committee Reports:

Nominating Committee:

Policy and Personnel:

Public Relations:

Building and Maintenance:

There is still a step issue with one of the front steps. Nancy is going to reach out to Jim Tefft and see if this is something that he may be able to do.

Nancy raised a concern about the motion sensor lights out back. We aren't sure if it's the timer that needs to be adjusted or a light, Nancy will pay attention to this and let us know.

### Budget:

### TBCBRC:

Julia made a motion to appoint Trish Kane as the curator of the The Theodore Burr Covered Bridge Resource Center. Christine seconds, motion carried.

### Director's Report

The Summer Reading program "Oceans of Possibilities" wrapped up in August. 24 kids signed up to participate with 212 books read. The adult summer reading program had 50 adults sign up with over 240 books read. There were drawings each week and a grand finale prize.

The library will be participating in Oxtoberfest on Saturday, October 1st. Jess is thinking of possibly doing a smaller edition of the Haunted House and we will also be holding a book sale that day. Nancy would like to keep the library open for the duration (probably until 4).

Charlie Vigus has offered to donate a park bench to the library. The board is in favor of the donation.

The library is hosting a program by the Alzheimer's Association on Thursday, September 22 at 6 pm. The topic will be 10 Warning Signs of Alzheimers.

Program attendance is still struggling. Jess has some plans to try to increase participation in upcoming programs.

Nancy has been in touch with Donna Robb at the McDonough Library about concerns with the McDonough branch. The biggest concern is funding as costs continue to rise and the Town of McDonough takes care of most of the costs associated with the McDonough branch. Most of the costs occur in the Winter time and that is when there are less patrons. There is also a lack of volunteers helping out. This situation is one that the Board would like to stay aware of as the year progresses.

### Trustee Comments

Julia motions to adjourn, Caitlin seconds. Meeting adjourned at 7:47 pm.  
Next meeting: Thursday, October 13th @ 7:00 pm