

**Oxford Memorial Library
Board of Trustees Meeting
May 11, 2023**

Attending: Matt Voce, Jodi Carey, Julia Bogardus, Christine Gregoire, Bill Brower, Jeff Emerson, Nancy Wilcox, April Ray

Public visitors: Mike Ford (potential Board Trustee replacement for Jeff Emerson), Terry Stark

The meeting was called to order at 7:00 pm by Matt Voce.

Bill moves to accept the April minutes, Julia seconds. Motion carried.

Treasurer's Report

The cash balances for April were \$382,885.76. Receipts for expenses for April were \$669. Total expenses for April were \$12,153. The budget is now at 26%, which is ahead of the projected 17%. The check detail register for April was \$12,153.34.

Julia motions to accept the April Treasurer's Reports, Jeff seconds. Motion passes.

April filed the taxes. She still has not heard back from the IRS regarding the late fee from earlier this year.

Old Business

Spectrum and the telephone technician both came and the library was switched over to Spectrum.

Matt will be sending a picture of the inside of the fire alarm box to the Fargo Company to see if they can help us with the autodialer/fire alarm situation.

RCR Camera Update - they will be installing 3 new cameras on May 23.

Follow up on the issue with the projector. It makes the most sense to upgrade the projector. Christine will look into some different options and will let the Board know. Nancy will look into a new laptop that would have the capability to work with a new projector with Bluetooth capability and HDMI output.

New Business

Terry Stark spoke with the Board Trustees about the fire department having access to 4 parking spaces in the Library parking lot. In return, the Village will help with snow removal and plowing and mowing. Matt will reach back out to Terry.

There is a tree that is overgrown by the corner of the library. It is too big for the space it is in. It will be removed after the blooming is completed.

The 4CLS will be holding their annual meeting in person this year on June 5 at the River Club in Afton. The Board Trustees will meet at 5:30 prior to the meeting.

Nancy has asked the Board to approve a receipt printer.

Jeff motioned to buy a receipt printer, not to exceed \$275. Bill seconded, motion passed.

Committee Reports:

Nominating Committee:

President: Matt Voce

Vice-President: Julia Bogardus

Secretary: Jodi Carey

Financial Secretary: Bill Brower

Jeff made a motion to accept the slate of officers as presented, Christine seconded. Motion carried.

Policy and Personnel:

Public Relations:

Nancy Morey compiled the Library Planning Questionnaire survey results which were presented at the meeting. Overwhelmingly positive responses and Nancy will continue to read through and sort the comments.

Long Range Plan:

Building and Maintenance:

Tim Ross will be pressure washing the library, and painting one side of the building this summer. An idea was brought up about potentially having the Community Room painted next Fall/Winter and to see if Tim would give an estimate.

We are waiting to hear back from Lee Boel about an estimate to replace the front and back porches.

Budget:

TBCBRC:

Director's Report:

The McDonough branch is officially closed.

The NYS Veterans Home has contacted Nancy to help them get their small library in better shape. Nancy is working through getting her paperwork and orientation completed and then will be volunteering. This will be a good community outreach program.

Trustee Comments

The School Vote is next Tuesday, May 16.

Jeff motions to adjourn, Bill seconds. Meeting adjourned at 8:03 pm.

Next meeting: June 5th @ 5:30 pm