

**Oxford Memorial Library
Board of Trustees Meeting
February 10, 2022**

Attending: Matt Voce, Christine Gregoire, Jodi Carey, Bill Brower, Nancy Wilcox

The meeting was called to order at 7:05 pm by Matt Voce.

Christine moves to accept the January minutes, Bill seconds. Motion carried.

Treasurer's Report

The cash balances for January were \$ \$372,189.77. The Checking account (line 1) and the General Savings account (line #2) decreased by a combined total of approximately \$10,000 used to pay bills and payroll. Receipts for expenses for January were \$769, the majority being from donations. Total expenses for January were \$11,511. The check register was \$12,245.45. The major expense in January was payroll. The NYSEG bill was higher than normal as the gas bill was for 3 months instead of the normal 2 and electric was higher due to less electricity being generated due to the weather. The January Check Register shows total disbursements of \$9,731.41. We are slightly ahead of budget at 45% while we are projected to be at 42%. .

Christine motions to accept the January Treasurer's Reports, Bill seconds. Motion passes.

Old Business

Matt is working with someone from the County to find someone who has the software to update our fire alarm system.

Nancy has the battery for the emergency light. Matt will install it soon.

New Business

Committee Reports:

Nominating Committee:

Policy and Personnel:

Public Relations:

Building and Maintenance:

Budget:

Matt has started working on the budget and shared a draft copy. He will continue working on it and will present information at the March meeting.

Long Range Plan

We will need to update the Long Range Plan

TBCBRC

Trish submitted her annual report to the board. Overall it was a quiet year for the Resource Center. There were 18 visitors in 2021. As of right now, there is a scheduled Covered Bridge Summit scheduled for June 10th-12th. There should be representatives from multiple states covered bridge societies.

Director's Report

Nancy has been working on the NYS Annual Report, it is almost ready to be sent in. The tricky part is figuring out the virtual program reports and seeing what numbers we need to track. It was not ready for tonight's meeting but Nancy will print it off for the Board members to see at the library.

We received the annual \$500 check from the Elisabeth and George Mead Foundation.

Trustee Comments

Bill motions to adjourn, Christine seconds. Meeting adjourned at 7:32 pm.

Next meeting: Thursday, March 10th @ 7:00 pm