

**Oxford Memorial Library
Board of Trustees Meeting
March 10, 2022**

Attending: Matt Voce, Julia Bogardus, Jodi Carey, Jeff Emerson, Caitlin Golden, Bill Brower, Nancy Wilcox

The meeting was called to order at 7:02 pm by Matt Voce.

Matt moves to accept the February minutes, Bill seconds. Motion carried.

Treasurer's Report

The cash balances for February were \$363,250.71. The Checking account (line 1) and the General Savings account (line #2) decreased by a combined total of approximately \$8,700 used to pay bills and payroll. Receipts for expenses for February were \$339. Total expenses for February were \$9,277. The February Check Detail report (formerly called a Check Register) shows total disbursements of \$7,556.79. We are slightly ahead of budget at 40% while we are projected to be at 33%.

Julia motions to accept the February Treasurer's Reports, Caitlin seconds. Motion passes.

Old Business

The school and our snow shoveler are doing a great job plowing and shoveling.

Matt is working with someone from the County to find someone who has the software to update our fire alarm system.

New Business

With the upcoming storm this Saturday, the Board would like to close the library for this Saturday. Nancy will advertise on WBNG and the radio, as well as put up signs.

Committee Reports:

Nominating Committee:

Julia and Christine's terms as Board members are up this year.

Policy and Personnel:

Post meeting email conference: Bill made a motion to approve Brianna Rig as a permanent appointment as clerk. Jeff seconds, motion passes.

Public Relations:

Building and Maintenance:

Budget:

Matt has continued working on the budget and shared a copy.

Jeff motions to accept the budget as presented, Julia seconds. Motion passes.

Long Range Plan

We will need to update the Long Range Plan

TBCBRC

Director's Report

As of March 1st, the Oxford Memorial Library has gone fine free. We will still have a lost book fee.

Brian Lee from 4CLS did a training session with Brianna on how to do our webpage.

Nancy included a report to trustees on the charging stations showing usage since they went live, as well as a chart showing solar production for February.

Jess has done a couple of special children's/family programs where they made bird feeders as well as a quilting workshop.

The 4CLS Annual Meeting is tentatively scheduled for June 6 but it is again going to be a virtual meeting

Nancy submitted the NYS Annual Report and shared statistics.

Trustee Comments

The April meeting is scheduled for during Spring Break. Trustees agreed to skip the April meeting and communicate via email when necessary.

Bill motions to adjourn, Julia seconds. Meeting adjourned at 7:30 pm.

Next meeting: Thursday, May 12th @ 7:00 pm