

**Oxford Memorial Library  
Board of Trustees Meeting  
May 12, 2022**

Attending: Matt Voce, Julia Bogardus, Jodi Carey, Jeff Emerson, Caitlin Golden, Bill Brower, Christine Gregoire, Nancy Wilcox, April Ray

The meeting was called to order at 7:00 pm by Matt Voce.

Caitlin moves to accept the amended March minutes, Bill seconds. Motion carried.

Treasurer's Report

The cash balances for April were \$341,859.24. Receipts for expenses for April were \$9,063. \$8,000 came from a charging station grant. Total expenses for April were \$19,735. The Auto Circulation check for \$8,700 was included in April. The April Check Detail report (formerly called a Check Register) shows total disbursements of \$19,734.52. We are slightly ahead of budget at 21% while we are projected to be at 17%.

Bill motions to accept the April Treasurer's Reports, Caitlin seconds. Motion passes.

Old Business

Matt is working with someone from the County to find someone who has the software to update our fire alarm system.

Matt talked to NYSERDA in regards to the in demand charge to try to figure out what's going on. Matt will contact NYSEG to see if there's something going on from their end. If we would like to do an energy audit, it will be \$100 from NYSERDA; however, the audit won't likely explain the monthly in demand charge.

We also need to think about potentially replacing the air conditioners.

New Business

Bill asked to amend the March minutes under the New Business item to include the date March 12, 2022.

Committee Reports:

Nominating Committee:

A slate of officers was presented and will be voted on at the June meeting.

Matt Voce - President

Julia Bogardus - Vice-President

Bill Brower- Financial Secretary

Jodi Carey - Secretary

Policy and Personnel:

Nancy has been doing interviews to replace Brianna Rig. Nancy recommends that we hire Susan Pixley. Jeff made a motion to accept Susan Pixley for the library clerk position for a 90 day probationary period. Caitlin seconded, motion passed.

Public Relations:

Building and Maintenance:

Matt will contact Tim Ross to see if one side of the building needs to be power washed or painted.

Matt will also reach out to Chuck Kelly of Kelly Paving regarding the parking lot.

#### Budget:

#### Long Range Plan

We will need to update the Long Range Plan

#### TBCBRC

Trish Kane is hosting the second Covered Bridge Summit on June 10-12, 2022.

Trish will have a student intern again this summer, he will start on May 10.

#### Director's Report

Things are starting to pick back up at the library. More people are coming in and circulation is up.

A gentleman from Connecticut donated a painting of the Oxford library.

Nancy has been asked to serve on the 4CLS ILS Advisory Committee (Integrated Library System). There are two representatives from each county plus 4CLS.

Nancy also met with a representative from the Alzheimer's Association regarding a partnership with local libraries to promote information on Alzheimer's and the various programs that the Association offers those with Alzheimer's and their caregivers.

The 4CLS Annual Meeting is scheduled for June 6 at 3 pm; it is again going to be a virtual meeting.

#### Trustee Comments

Christine mentioned that Tuesday, 5/17/22, is the school budget vote and to please write in her name as a Trustee

Christine motions to adjourn, Julia seconds. Meeting adjourned at 7:43 pm.

Next meeting: Thursday, June 9th @ 7:00 pm