

**Oxford Memorial Library
Board of Trustees Meeting
February 9, 2023**

Attending: Matt Voce, Julia Bogardus, Caitlin Golden, Bill Brower, Nancy Wilcox

The meeting was called to order at 7:00 pm by Matt Voce.

Julia moves to accept the January minutes, Caitlin seconds. Motion carried.

Treasurer's Report

The cash balances for January were \$255,355.70. Receipts for expenses for January were \$1569. Total expenses for January were \$11,094.45. The budget is now at 45%, which is slightly ahead of the projected 42%.

Caitlin motions to accept the January Treasurer's Reports, Julia seconds. Motion passes.

April request to reimbursed for tax forms and filing fees of \$159.01

Bill motions to accept reimbursement and filing fees, Catlin seconds. Motion carried

Old Business

Blink has an annual fee of \$432, this fee should be added to next year's budget and ongoing expenses.

Matt will contact Spectrum to see about changing over both (2) phone lines over to Spectrum Business 4-1 with Bill opposed.

New Business

Committee Reports:

Nominating Committee:

Policy and Personnel:

Bylaws for the library were presented for approval

Julia motions to accept the Bylaws, Caitlin seconded. Motion carried.

Naomi is resigning from part time / fill-in status.

Public Relations:

Long Range Plan:

Long range planning committee will meet after the March 9th board meeting. (if time allows)

Building and Maintenance:

Lee Bull has submitted a bid to repair/ replace rear decking and porch railings outside of Nancy's office.

Bill motioned to approve the bid not to exceed \$4900, Julia seconds. Motion carried.

Budget:

TBCBRC:

Trish wishes to hire an additional person to help her with daily duties, 5-10 hours per week for the next 8 weeks. Board members were in favor, as long as she keeps well documented time of new hire.

Director's Report:

Trustee Comments

Julia motions to adjourn, Caitlin seconds. Meeting adjourned at 8:07 pm.
Next meeting: Thursday, March 9th @ 7:00 pm