

**Oxford Memorial Library  
Board of Trustees Meeting  
March 14, 2024**

Attending: Matt Voce, Julia Bogardus, Nancy Wilcox, Bill Brower, Caitlin Golden

The meeting was called to order at 7:22 pm by Matt Voce.

Julia moves to accept the February minutes, Bill seconds. Motion carried.

Treasurer's Report

The cash balances for February were \$437,108.04 Total receipts were \$6,625.00. The budget is now remaining at 37%, which is 4% above our projected remaining amount. The check detail for February was \$10,662.00.

Bill motions to accept the February Treasurer's Reports, Juila seconds. Motion passes.

Old Business

Nancy was in contact with two people regarding working on our fire alarm system. There are no updates at this time.

Follow up Projector update - The TV has been purchased and the board is currently seeking a licensed electrician to install.

Matt proposed the board authorize treasurer April Ray's name to be added to all NBT Banking accounts. Julia motions to accept Caitlin seconds.

Matt updated the board regarding library porch repairs. He spoke with Lee Bull who is going to fix the back porch. Lee is aware the front porch is in need of repair as well. The board will proceed with the bid process for repair of the front porch.

New Business

Matt proposed to finalize and approve the budget of \$177,696,00 tax cap levy for an increase of 5.75%. Julia moves to accept Caitlin seconds.

The board discussed Nancy Morey's proposal for staff raises.

Committee Reports

Finance - Board approves tax cap resolution 1&2 at 5.75% increase. Caitlin motions, Bill seconds.

Building and Maintenance- Matt spoke with Lee Bull re: porch repairs.

Nominating committee:

Public Relations:

Policy and Personnel:

Long Range Plan:

TBCBRC:

Director's Report:

The NYS annual report was filed.

The TV was purchased and is awaiting installation.

Nancy and Dan participated in Read Across America week at OXAC.

Visit from Dale Storms, Historian and Director of Sherburne Library- discussion of appropriate restorative/preservative processes to works of art in the Merritt Russell Spencerian Collection.

Oxford Memorial Library Circulation, Jan-1, 128 & Feb- 944.

Interlibrary loan, Jan- items received, 206; items loaded 302. Feb- items received, 201; items loaned, 267.

New program collaboration with Cooperative Extension set for April 10th, "Garden planting and seed starting"

More correspondence with Steve Bachman of 4CLS regarding library construction grant- DLD wants an updated bid which focuses more on porch repair.

Trustee Comments:

Bill motions to adjourn, Caitlin seconds. Meeting adjourned at 7:52 pm.

Next meeting: Thursday, April 11th, 2024 @ 7:00 pm

Minutes respectfully submitted by Caitlin Golden, trustee.