

**Oxford Memorial Library
Board of Trustees Meeting
April 14, 2024**

Attending: Matt Voce, Julia Bogardus, Nancy Wilcox, Caitlin Golden, Jodi Carey, Mike Ford, Christine Gregoire, Bill Brower

The meeting was called to order at 7:00 pm by Matt Voce.

Christine moves to accept the March minutes, Mike seconds. Motion carried.

Treasurer's Report

The cash balances for March were \$429,213.51, which includes the 5 CD's that were opened. Total receipts were \$2,656. The budget is now remaining at 31%, which is 6% above our projected remaining amount. The check detail for March was \$10,550.95.

April is working on the library federal tax return, Form 990. The deadline was extended until May 15, 2024.

Julia motions to accept the March Treasurer's Reports, Caitlin seconds. Motion passes.

Old Business

There are no updates on the fire alarm situation at this time.

The TV has been mounted to the wall. We had a discussion about installing a small shelf to hold the subwoofer and speaker bar. We will wait on a HDMI cable and have presenters connect via bluetooth/wifi.

We are still working on deciding on how to move forward with the Blink chargers and if there will be a cost for charging vehicles.

New Business

Jodi will be leaving the board in June. Jessica Henning has expressed interest in the trustee position. Caitlin has expressed interest in taking over the Secretary position.

Committee Reports

Finance -

Building and Maintenance -

Front and side porch quote updates from Lee Bull - \$57,000 (front), \$25,000 (side). We will look into applying for some grants to help cover some costs. We are still looking for more bids and exploring having it posted in the newspaper.

Nancy will contact Tim Ross about power washing and cleaning the building as well as the yearly summer painting. Mike also brought up that the Park at your own Risk sign needs to be painted.

Christine brought up the large pothole in the parking lot. Matt will contact the village to see if they will help us with it.

Nominating committee:

Below is the slate for officers for 2024-2025. We will vote on the officers in May.

President - Matt Voce
Vice-President - Julia Bogardus
Secretary - Caitlin Golden
Financial Secretary - Bill Brower

Public Relations:

Policy and Personnel:

Long Range Plan:

TBCBRC:

Trish is still working on the

Director's Report:

We received our check for the final 10% LLSA Funds in the amount of \$158.91. We also received a check for Special Library Aid, in the amount of \$1,250.

The 4CLS annual dinner will be on Monday, June 3, at the Afton River Club.

We received the invoices from 4CLS for the automation fee, Overdrive, and our two circuits (large print & DVD).

Nancy shared that 4CLS is offering a wide range of webinars for trustees and library staff.

Trustee Comments:

Christine shared that the Legion Auxiliary's Cinco de Mayo dinner is on Saturday, May 4, 2024.

Matt motions to adjourn, Bill seconds. Meeting adjourned at 7:43 pm.

Next meeting: Thursday, May 9th, 2024 @ 7:00 pm