

**Oxford Memorial Library
Board of Trustees Meeting
June, 3 2024**

Attending: Matt Voce, Julia Bogardus, Nancy Wilcox, Caitlin Golden, Mike Ford, Christine Gregoire, Bill Brower & April Ray.

The meeting was called to order at 5:35pm by Matt Voce.

Julia moves to accept the May minutes, Bill seconds. Motion carried.

Treasurer's Report

The cash balances for May were \$392,909.49 Total receipts were \$191,672.00. The budget is now remaining at 9%, which is 1% above our projected remaining amount. The check detail for May was \$16,231.74.

The board discussed current CD's at NBT bank. The 5 month CD will end by the end of this month. If the current rates are over 4% the CD will continue another 6 months.

\$50,000 will be withdrawn from the capital reserve account, \$150,000 will stay in the capital reserve account.

Bill motions to accept the May Treasurer's Reports, Mike seconds. Motion passes.

Old Business

Lee Bull will do the porch project. We do not yet have a date locked in for that.

Julia motions to accept the resignation for Library Clerk position from Jessica Teft. Caitlin seconds, Bill abstains. The board will wait to fill the Youth Services position and discuss at the September meeting.

New Business

Nothing to report.

Committee Reports

Finance -

Nothing to report

Building and Maintenance -

Porch project is planned, no date yet. Tim Ross will paint the fire station facing side of the library this summer. No specific date planned yet.

Nominating committee:

Nothing to report.

Public Relations:

Nothing to report.

Policy and Personnel:

We will ask current library staff if they would like more hours due to the resignation accepted.

\$50 gift card for trustee Jodi Carey in appreciation for her years of service on the OML board. Julia will purchase and get reimbursed by the library.

Long Range Plan:

Nothing to report.

TBCBRC:

TBCBRC event on June 9th. Julia will go and open the Library, attend the event and represent the board.

Director's Report:

Nancy W. and Gillian have been planning the summer reading program which runs for the month of July for children and for adults. The kick off event is planned for June 27th at 6pm.

OXAC Kindergarten classes came to tour the library in May, which went well.

Library outreach of the NYS Veterans home is going well.

The Library will be closed on Wed. June 19th in observance of Juneteenth.

Trustee Comments:

None.

Julia motions to adjourn, Bill seconds. Meeting adjourned at 5:58 pm.

Next meeting:

Thursday September 12. 2024

Minutes respectfully submitted by Caitlin Golden