

**Oxford Memorial Library  
Board of Trustees Meeting  
January 9th, 2025**

Attending: Julia Bogardus, Nancy Wilcox, Caitlin Golden, Mike Ford, Christine Gregoire, Bill Brower, Jessica Henninge

The meeting was called to order at 7:03 pm by Julia Bogardus.

Jessica moves to accept the December minutes, Mike seconds. Motion carried.

Treasurer's Report

The cash balance for December were \$525,440.25. Total receipts were \$254,012.00 The budget is now remaining at 45%, which is 5% below our projected remaining amount. The check detail for December was \$ 12,381.63.

Caitlin moves to accept the December Treasurer's Reports, Bill seconds. Motion passes.

Old Business

The security camera that showed the blink system and back end of the parking lot has been fixed. The roof has been fixed as well.

New Business

Christne announced her intention to leave board.  
We discussed appointing a new board member to fill her seat.

Committee Reports

Finance - Nothing to report

Building and Maintenance -

. NY Roofers were here (12/16) and repaired the roof around the chimney.

Nominating committee: \_Nothing to report

Public Relations: Nothing to report

Policy and Personnel:

The policy and personal committee recommends Gillian Mulder for the position of Library director for the Oxford Memorial Library. The transition for this position will begin on Monday January 13th.  
Caitlin moves to appoint Gillian to this position, Jessica seconds.

Long Range Plan: Nothing to report

TBCBRC: Nothing to report

Director's Report:

Nancy submitted her letter of intent to retire and shared suggestions for the upcoming transition of positions with a new director.

Nancy has given the Oxford Memorial Library 31 years of dedicated service.

Trustee Comments:

Julia motions to adjourn at 7:28pm, Caitlin seconds. Meeting adjourned at 7:28 pm.

Next meeting: February 13th, 2025.

Respectfully submitted by Caitlin Golden on 1/9/2025